Request For Genealogical Information From Sacramental Records

The ability to trace your family history though Catholic records is a valuable resource that perpetuates faith being passed from one generation to the next.

Guidelines

- Requests for family or genealogical information are handled by mail only.
- Certificates will be issued for the specific record requested and will include all pertinent family information.
- When a record is not found a research report will be issued.
- Family tree research/genealogical lines are not available.
- **Only** four requests may be submitted at one time.

Information REQUIRED to begin research

- If an exact date or church is not known, you **MUST** provide detailed information such as, but not limited to: parents' names, birth dates of first children, New Orleans address, name of the priest who performed the marriage, death date, etc. This information can be obtained by checking old city directories, census records, obituaries and state issued marriage licenses, birth certificates and death certificates. (Please visit our website for links to these resources)
- The number of Catholic churches in the city of New Orleans increased rapidly after 1840. Requests **for records after 1845 must include the name of the church or the address of the participants.**
- Cemetery records, in general, are not indexed. Therefore, **requests must include name, date of death (within a month), and, if possible, the cemetery.**

CHURCH IN WHICH SACRAMENT WAS PERFORMED: _____

CIRCLE NAME OF SACRAMENT: BAPTISM MARRIAGE FUNERAL BURIAL

NAME AT TIME OF SACRAMENT: _____

APPROXIMATE DATE OF SACRAMENT: _____

DATE OF BIRTH: _____ DATE OF DEATH: _____

NAME OF PARENTS (include mother's maiden name):

_____

NOTES: _____

_____

REQUESTOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

EMAIL: _____

FEE: $12 per item requested.

If you are submitting more than one request, please include all forms and a check for the total.

4 requests = 4 forms + $48 For questions call: (504) 861-6241

Only four requests accepted at a time

RETURN THIS FORM ALONG WITH A SELF ADRESSED STAMPED ENVELOPE AND A CHECK OR MONEY ORDER PAYABLE TO: **Archdiocese of New Orleans**

Mail Request to:

Archives – Genealogical Records Request
Archdiocese of New Orleans
7887 Walmsley Ave.
New Orleans, LA 70125-3496